

Scrutiny Check list for Issue of New License for Naptha

Date of Scrutiny/Inspection.		[dd/mm/yyyy]
Application No. & date.		[No.]/[dd/mm/yyyy]
1	Style Name and the address of the firm	[Name] [Address]
2	Name & address of proprietor/partners/directors of the firm.	[Name] [Address]
3	Name of proprietor/partners present at the time of Inspection.	[Name]
4	Status of Ownership etc. of the firm premises.	Owned/Rented/On lease
5	Type of application form	[New] [Renewal]
6	Whether the proposed premises is located at the specified	YES/NO
7	Whether copies of the following uploaded documents are correct in reference to particulars of the application?	Yes No Not applicable
	<ol style="list-style-type: none"> 1. Passport photo of Applicant. 2. Address proof of applicant 3. Identity proof of applicant 4. Partnership deed in case of Partnership firm 5. If any Limited Company or Firm applies for license, the following documents are also required in <ol style="list-style-type: none"> (a) Memorandum Article (b) Resolution of Board (c) List of Directors 6. If any Cooperative Society registered under the Rajasthan Cooperative Societies Act, applies for license, bye-laws are required. 7. Proof of Sole Proprietor/partners/Directors 8. Industrial License 9. Packer registration no. in case of producer/miller/refinery/packer/re-packer 10. GSTN Registration 11. Explosive License with approved map 12. Details of storage - the map of the storage site certified by the Explosives Controller's Department license. 13. Leej deed/Sale deed/Rent Deed of the Business Premises, and Godowns for legal and physical possession. which ever is applicable 14. Comercial conversion letter of place of business 15. Any other license already been given at the business place. 16. Photo of storage place. 17. Naptha Supplier details. 	<p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
8	Whether the details furnished in application are correct in material particulars. If, no then details?	<u>YES/NO</u>

9	Whether the above mentioned documents are valid up-to-date? (wherever relevant)	YES/NO
10	Whether the applicant/firm has applied for or possessed the license earlier? If Yes, when and with what results/reasons for cancellation?	YES/NO
11	Whether the applicant the Storage / godown/ premises are away and at safe distance from populated area?	YES/NO
12	Whether the map of Storage / godown/ premises is verified by officer?	YES/NO
13	Whether any proceeding for violation of provisions of Essential commodity Act or orders is pending against the licensee?	YES/NO
14	Details of defects found in application.
15	Recommendation of scrutiny.	Rejected or Recommended or Apply again after fulfilling the mentioned defects
